



Woodside Plaza
1177 US 130 North
Robbinsville, NJ 08691
609-608-0304

2024 - 2025 Student Enrollment Form

Non- refundable application fee: \$50 (please make check payable to Elements Montessori Academy)

Program student is applying for: ☐ Toddler (18-36 months) ☐ Early Childhood (3-6 years)

Anticipated student start Date: _____ Today's Date: _____

Child Information:

Child's Name: _____ Date of Birth: _____

Home Address: _____ City: _____ State: _____ Zip: _____

☐ Male ☐ Female Home Phone: _____ Student lives with: _____

Child's Siblings (Names and age): _____

Parent/Guardian Information:

Name: _____ Relation: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Number: _____ Cell: _____ Work: _____

Email Address: _____

Employer: _____ Occupation: _____

Name: _____ Relation: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Number: _____ Cell: _____ Work: _____

Email Address: _____

Employer: _____ Occupation: _____

Emergency Contact Information:

Name: _____ Relation: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Number: _____ Cell: _____ Work: _____

Name: _____ Relation: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Number: _____ Cell: _____ Work: _____

Physician Information:

Name: _____ Hospital Affiliation: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Allergies (including reaction): _____

Health Care Provider: _____ Policy No.: _____

Special Disabilities (if any): _____

Additional Information for Special Needs: _____

Medical Special Conditions: _____

Medical or Dietary Information Needed in An Emergency Situation: _____

2024 - 2025 TUITION FEES

Full Day	8:30am to 3:30pm
Half Day Morning	8:30am to 12 Noon
Half Day Afternoon	12 Noon to 3:30pm

Before School	7:00am - 8:30am
After School	3:30pm to 6:30pm

Please check appropriate program

	Toddlers <i>18 to 36 months</i>	Early Childhood <i>3 to 6 years</i>
5 Day Program		
Full Day	\$1100 []	\$900 []
Half Day Morning	\$750 []	\$650 []
Half Day Afternoon	\$600 []	\$500 []
4 Day Program		
Full Day	\$900 []	\$750 []
Half Day Morning	\$625 []	\$550 []
Half Day Afternoon	\$500 []	\$425 []
3 Day Program		
Full Day	\$700 []	\$600 []
Half Day Morning	\$500 []	\$450 []
Half Day Afternoon	\$400 []	\$350 []

BEFORE AND AFTER SCHOOL PROGRAM

Program	Hours	5 days/week	4 days/week	3 days/week
Before School	7:00am – 8:30am	\$135/month []	\$110/month []	\$95/month []
After School	3:30 pm – 4:30 pm	\$85/month []	\$70/month []	\$60/month []
After School	3:30pm – 5:30pm	\$160/month []	\$135/month []	\$110/month []
After School	3:30pm – 6:30pm	\$235/month []	\$190/month []	\$150/month []
After/Before School	7am – 8:30am & 3:30pm- 6:30pm	\$310/month []	\$260/month []	\$210/month []

Daily Drop-in Fee	\$18 for AM	\$36 for PM	\$50 for AM & PM	\$12 per hr
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- Fees are for current academic year only. Subject to change.
- A registration fee of \$50.00 for the first child and \$25.00 for each additional child.
- A fee of \$100 should be paid for the Accelerated Kindergarten Curriculum when the students are eligible.
- One month security deposit is required and should be paid at the time of registration, which will go towards last month's (June) tuition.
- Payment plan will be in effect at the time of registration.
- Please refer to the Late Fee Policy section for information regarding late pick-up fees.
- We offer 5% discounts to Siblings, Military families, Local cops' families, Elements Employees, Upfront full year tuition payment. No discounts may be combined. Only one discount per student.
- Special events fee for field trips will be extra.
- If your child misses preschool because of a trip, illness, etc. full tuition fees still apply.
- Tuition is due by the first of each month. Payments received after the 15th will incur a \$20.00 late fee.
- If tuition and fees are not paid within 10 school days, attendance will be suspended until payment is current.



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- School closings & delayed openings due to inclement weather are based on Robbinsville Public School District.
- A fee of \$20.00 will be assessed for all returned checks.

Child's Name: _____ Date of Birth: _____

Parent's/Legal Guardian's Signature Required Below To Indicate Consent:

Obtaining Emergency Medical Care

☐ Yes Parent's/Guardian's Signature
☐ No _____

Administration of Minor First-Aid Procedures

☐ Yes Parent's/Guardian's Signature
☐ No _____

School Operating Hours: 7:00am – 6:30pm (Early Childhood students must be toilet trained).

Please check options below:

☐ 8:30am – 3:30pm
☐ 8:30am – 12:00pm
☐ 12:00pm – 3:30pm

☐ 3 days
☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri
☐ 4 days
☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri
☐ 5 days

☐ Before School
☐ After School
☐ 3:30pm to 4:30pm
☐ 3:30pm to 5:30pm
☐ 3:30pm to 6:30pm

Child's Previous/Current School: _____

Anything we need to know about your child: _____

How did you hear about EMA? _____

Withdrawal/Refund Policy: If a student withdraws prior to start of the school, the 1st installment will be refunded. The enrollment fee (June tuition payment) is refundable only if you have given 4 weeks notice. Student may be absent for extended period without being withdrawn, provided all installments fees are paid on time. Students may not attend school if an installment fee is past due. Students who are withdrawing may attend school up to the due date of the next installment.

Parent/Sponsor's Name

Date

Signature

NONDISCRIMINATION POLICY: Elements Montessori Academy admits students of any race, color, national and ethnic origin to all rights, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and other school-administered programs.

FOR SCHOOL USE ONLY

Tour Date:		Scheduled By:		Interviewed By:	
Processing Fee Amount:		☐ Check #:	☐ Cash	Check/Cash Rec'd By:	
Processing Fee Discount/Waived:	☐ Yes	Reason:			
Fees:					
Promo Discount:		Monthly Tuition:		Deposit	